

MEMORANDUM

**TO:** ASU faculty, development and research administration staff

**FROM:** Gretchen Buhlig, CEO, ASU Foundation



Sally Morton, EVP of Knowledge Enterprise



**DATE:** Monday, February 3, 2022

**RE:** Charitable grant fees and costs

Under the university-wide gift restriction and fee policy, all gifts to ASUF, ASU and affiliated entities are subject to a 95%/5% allocation of funds for the donor's designation and for ASU's use, respectively. Donors may restrict 95% of their gift to a specific purpose at ASU and 5% will be available for ASU to use to support initiatives, operations, or services.

Under this gift restriction and fee policy, facilities and administrative costs (F&A) for charitable grants from organizational funders being administered by the sponsored research office under the umbrella of Research Operations – Knowledge Enterprise are treated as follows:

Per the [Guidelines for Charitable Grant Administration](#), and [Working with ASUF sitelet](#) all charitable grant budgets administered by the sponsored research office will include: 1) a research administration direct cost line item where possible and appropriate; 2) applicable project cost line items, normally funded as F&A, added as direct costs whenever possible and appropriate; 3) an indirect cost or fee calculated at the maximum rate permitted by the granting organization, per the donor's published policy

In cases where the charitable organization has no rate specifically stated, the rate will be 11%. Of the 11% assessed to the charitable grant, 5% will go to ASUF and 6% will go to the sponsored research office.

If the granting organization has a **published** policy that does not permit fees and F&A cost recapture on its grants, both ASUF and ASU will waive its fees. Both ASUF and ASU will work collectively with the department on items 1 and 2 above.

Should you have additional questions about indirect costs for charitable grants accepted by ASUF and administered by Research Operations, please contact Ginny DeSanto, Treasurer ASU Foundation, or Heather Clark, Executive Director, Knowledge Enterprise Operations.